



**Domus Dorpatensis**  
Foundation for Science  
and Liberal Arts



# 2020

annual report

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A man wearing a grey beanie, glasses, a dark puffer jacket, and dark pants stands in the center of the frame. He is looking towards the camera. Behind him is a large, intense fire that fills the upper right portion of the image. The ground is dark and appears to be covered in ash or charred material. The overall color palette is dominated by the blue of the sky and the orange and yellow of the fire.

# 2020

activity report

DD

# DD during the pandemic

2020 was quite a **dramatic year** for DD. The rental of guest apartments, which was the main financier of DD's operations, was ended in September. This was accompanied by major changes in the composition of the board and employees, DD's use of space, ways of earning business income and more.

However, the difficult year ended **positively in economic terms** and even on a slightly upward trend. DD made its painful changes at the right time and, as an organization, avoided the much sadder consequences that many in the accommodation business had. **DD house** as a whole continues to be the largest source of operating income: 8 months of guest apartment income, 4 months of income from commercial premises and long-term rental of new apartments. During 2020, however, one of the largest sources of operating income became the strategy consulting activity, **DD StratLab**. By the end of the year, the vast majority of our employees were also involved in this activity. At the same time, the social impact of this direction increased - our team contributed to the development and processes of the Just Transition of Ida-Virumaa, the Open Government of Rakvere, the education strategy of Pärnu, the involvement of victim support volunteers and many other socially important organisations.

DD's main social activity, the **DD Academy**, was also hit hard by the pandemic. In the spring we were forced to make the Tartu and Riga program digital, and in the autumn we were able to open the program only in Tartu with a smaller number of participants. However, the arrival of the vaccine gives hope to continue in full next season.

As a whole, DD has been hit by the storms of the world in 2020, but has managed to use this moment to thoroughly **reorganize** its operations in order to fulfill its mission as an even better organization in the future.

*Martin A. Noorkõiv*

*Chairman of the Board*



Societal **systems** and **structures** that direct and support developments.

**Building institutions,  
that enable humanity  
to flourish.**



The goal of DD is the development of **science**, **culture** and **society**.

DD does not solve social problems on its own, but by its activities **creates favorable conditions** for solving them by public and third sector organisations with a social mission (DD StratLab) and young people with great potential (DD Academy).

# Year in numbers

↓ **38**

2019: **40**

Students were accepted  
into DD Academy

Volunteers  
in DD teams

**33** ↑

2019: **25**

↓ **10**

2019: **15**

People employed  
(full-time and part-time)

Annual turnover

**207 125€** ↓

2019: **235 282€**

↓ **183 933€\***

2019: **221 288€**

Income from  
business activities

Orders for  
DD StratLab

**38** ↑

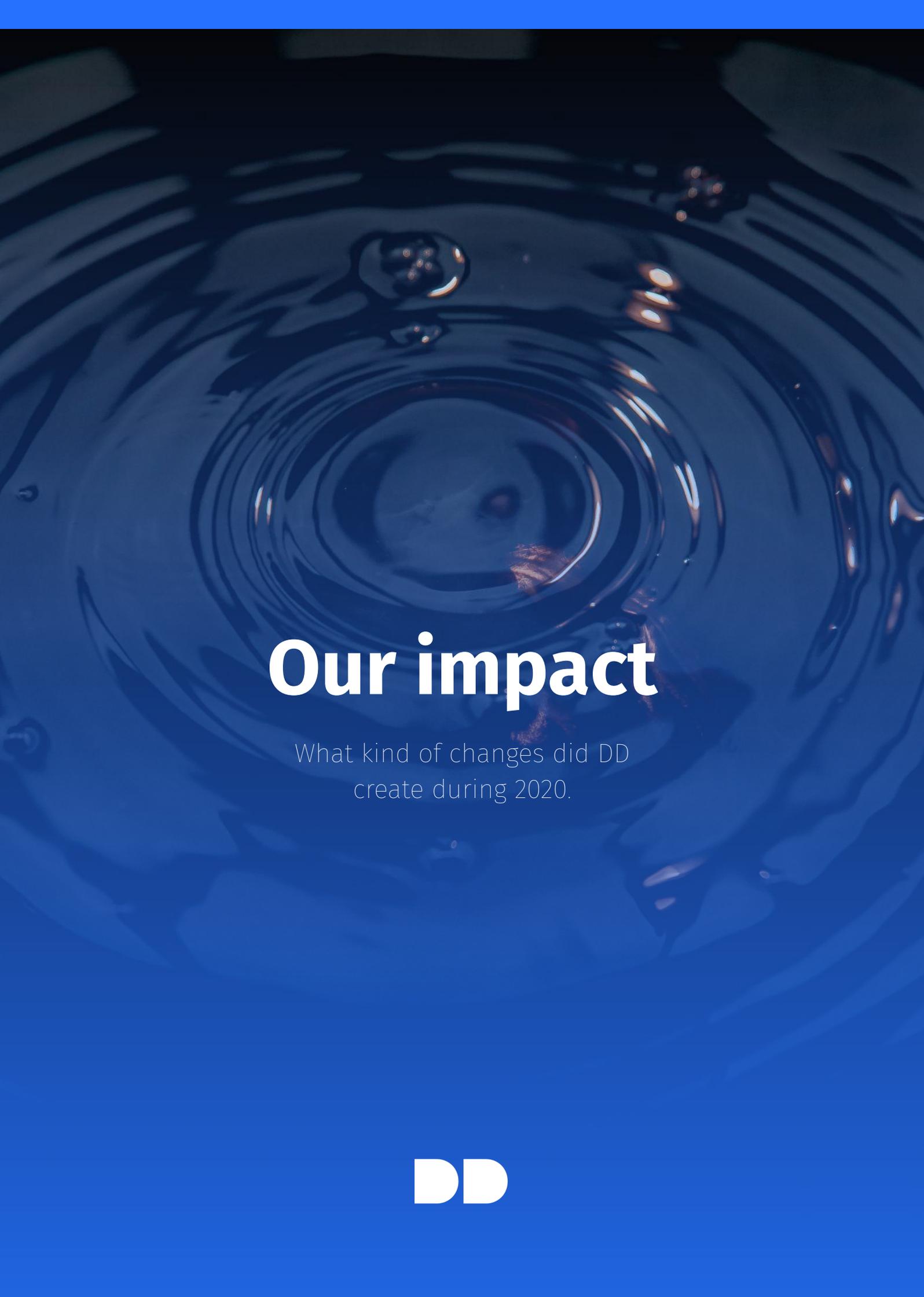
2019: **37**

↑ **68 705€\***

2019: **33 559€**

DD StratLab  
turnover

*\* Some figures in this report differ from the financial statements in that the accounts do not overlap 100% with the activities. Here, for example, the amounts with an asterisk are € 1,400 higher, because one of DD StratLab's works is reflected in the accounts under grants (European Student Opinion Festival project, Tartu 2024 funding).*



# Our impact

What kind of changes did DD  
create during 2020.

**DD**

# DD Academy

The pandemic did not leave the activities of the DD Academy untouched either. Because DDA is largely built on teamwork and a sense of community, there was a need to adapt quickly during the “plague”. We took all our activities on the **Internet** and changed the plans to take into account the specifics of virtual work. Collaborating and working in groups digitally did not prove to be a major challenge, as participants and team members are digitally competent and accustomed to different forms of work at the university.

A bigger challenge has been to create a **sense of community**, which used to be largely based on evening meetings and joint activities. Alternatively, we have started organizing freer meetings with DDA team members through Zoom, where we spend free time together discussing things other than work.

The largest directly measurable impact of the pandemic has been in **Riga**, where, despite a successful recruitment campaign and the reception of participants, the program could not be opened due to the high infection rates. One of the main criteria for opening a DDA program is the opportunity to have the first weekend in a physical space to create a strong sense of community. As the second wave of the coronavirus arrived in Tartu later than in Riga, it was possible to have several first meetings in physical space in Tartu, after which a strong group feeling had already been created before going digital. We integrated the team members of the Riga program into other roles and gave the participants the opportunity to get into next year's program without applying again.

## Bigger changes

The main big change is the rapid development of the **human resources** team. As the HR team operates throughout DD (and not just DDA), we will discuss this in more detail in the second half of the annual report. The aim of the rapid expansion of the team has been to develop the sense of community mentioned in the previous paragraph, which is somewhat difficult when working virtually.

Another major change has been the temporary suspension of the DDA's **Baltic expansion** project. As transnational mobility has been restricted for a long time, it has not been possible to carry out the planned expansion activities. However, the suspended project will resume towards the end of 2021, by which time the restrictions will hopefully be relaxed.

The third major change has been the change of DDA development team leader. The new leader of the development team is **Keit Puh**, who has previously been a member of the development team and the program facilitator.

In addition, **Triin Mirjam Tark** will be a new member of the DDA Board, acting as program coordinator. He has previously been a member and leader of the facilitators team.

## Programs

**The recruitment process** did not go too bad in 2020, given the effects of the pandemic. Riga did particularly well, as we received significantly more candidates and admitted participants than in previous years. Although the program could not be opened due to constraints, we hope that a significant proportion of the participants admitted will continue in the program in 2021. A larger number of people involved in DDA in Riga will also increase campaigning capacity next year.

The story was somewhat worse in **Tartu**, as the number of candidates has been on a downward trend for several years. At the same time, we seem to be seeing logical explanations for this: last year had a weaker communication campaign, and this year we had the impact of the pandemic. However, we have embarked on more precise planning of communication activities and capacity building to end the declining trend in the coming year.

	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21
<b>Candidates</b>	34	54	54 (60)	52 (EST) 15 (ENG)	33 (Tartu) 20 (Riga)	27 (Tartu) 34 (Riga)
<b>Accepted</b>	26	34	35	32 (EST) 18 (ENG)	26 (Tartu) 14 (Riga)	16 (Tartu) 22 (Riga)

<b>Dropouts</b>	9	4	9	8 (EST) 3 (ENG)	5 (Tartu) 6 (Riga)	7 (Tartu) x (Riga) <sup>1</sup>
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## Tartu program



**16 participants** started the program in Tartu, of which 9 completed it. The main reasons for giving up were related to the lack of time in university studies and the virtuality of the program. Those who left felt that since all other activities were virtual anyway, they did not want to spend the weekends in front of the computer.

The 9 participants who completed the program were **active** and participated consistently. Participants also organized mutual events outside the DDA program activities, which showed a positive community feeling. The organized events were also attended by several people who left the program but still want to do things together with new friends.

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<sup>1</sup> The Riga program did not start due to the pandemic

# DD StratLab

When a state of emergency was declared in the spring of 2020, we at DD StratLab were also initially concerned about how it would affect our existing projects and new orders, but the way DD StratLab works proved to be quite **resilient** to the pandemic. We organized our existing projects digitally, introduced a couple of new tools (Zoom, Miro) and in less than a week we were fully ready to continue with all the tasks from the comfort of a home office. The fear of getting fewer new orders did not turn out to be true either - almost 60% of the orders and turnover came to us after March.



[DD StratLab team](#), as appropriate for 2020

## Overview of activities

In 2020, **38 orders** were received, with 61% from the third sector and 39% from the public sector. Compared to the previous year, the ratio of public to third sector has become completely opposite (in 2019, the main customer was public sector with 60%). Some projects for example:

# Ida-Virumaa Green Plan co-creation process



**MÕIUD KOKKUVÕTLIKULT:**

Ettepanek	Majanduslik	Keskkonduks	Sotsiaalne
Energiasäästlikud tootused	1	1	1
Fantoomilumised	1	1	1
Kaitsemäärused	1	1	1
Kliimaeesmärgid	1	1	1
Kohaliku kasu mudel	1	1	1
Uus logo	1	1	1
Finantsinstrumendid	1	1	1
Käibekapitali	1	1	1
Ümberõppeprogramm	1	1	1
Agrotoetuste pilaot	1	1	1
Kogukondade huipal	1	1	1
Kompetentsikeskus	1	1	1
Energiasalvestus	1	1	1
Soojumajandus	1	1	1
Hooneenergeetika	1	1	1
Energiasalvestuse pilaot	1	1	1
Pilaotprojektid	1	1	1
Arvutiõetuste toetus	1	1	1

Väike mõju   
  Väikesine mõju   
  Suur mõju

The Estonian Fund for Nature, the Estonian Green Movement and the Environmental Law Center commissioned a **co-creation process**, which would result in concrete proposals on the Just Transition of Ida-Virumaa. A consortium led by DD StratLab with the Social Innovation Laboratory and the Baltic Research Institute won the tender.

As a result of the process, the desired **proposals** were born, and although not all of them were quite new for the ministries and local governments, the submission of proposals by a broader expert group added legitimacy to the important proposals.

In addition, we created a document on the **lessons of the process**, which will help organize the planning of Just Transition activities by different parties and areas. The project gave impetus to the preparation of the green plan and brought together experts and key people in their fields to move together (more creatively) towards a greener Estonia.

# Rakvere principles of Open Governance

**Rakvere linn**

## Avatud valitsemine

hetkeolukord Rakveres ja ettepanekud

26. august 2020

STRATLAB Aestia

**Peamised teemad kaardistuses:**

**ERINEVAD JUHENDID**  
Linn teeb täna mitmeid tegevusi ebasüsteemataoliste - kokkulepitud reeglid ja juhised aitaksid seda parandada. Peamiselt kaasamise, avalike teenuste arendamise, MTÜ-de rahastusotustuste ja siseauditeerimise osas.

**KOMMUNIKATSIOON**  
Linna veebileht vajaks korrastust ja teised kanalid strateegiaarenduses, et digie-info jõuaks elatid õige kanalit kaudu õigelt ja kiirelt inimesteni.

**ÜKS MOBIILNE INFOKANAL**  
Lisaks üldisele kommunikatsioonile ja veebilehe uuendusele tundub vajadust ka uhe selge kanalit järgi, mis koondaks kõigi linna uudistele ja võimalikaks ka suhtlust - näiteks lihtsasti kasutatava mobiilrakenduse näol.

**KÜSITLUSED JA ARUTELUD**  
Linnakodanikud ootavad väga, et neid linna-ruumi arendamisse tihedamalt kaasataks. Seda võib teha nii avalike arutelu, fookusgruppide kui ka küsitluste kaudu.

**Ettepanekute kokkuvõte**

**Arutelud ja tagasiside kogumine kogukonnalt**

- Lisada kaasamise **juhend**
- Lisada kaasamisprotsessi kirjeldus
- Via reguleeritakse läbi elanike vajaduste kaardistamise **uuringid** (nt kord 1-2 aasta pooleks)
- Käivitada **kaasava osaluse** pilotprojekte

**Kaasamine avalike teenuste arendamisel ja tagasiside kogumine teenuste toimimisele**

- Lisada ühtne, lühike ja selge avalike teenuste **arendamise süsteem**
- Enne suuremate hange korraldamist via läbi linnavalitsuse sise lihtsustatud
- Lisada ülevalik **hange leht** loeteluhele järgmise 10 aasta suurematest projektidest
- Suurema avalike hange info infokanalile (või sotsiaalmeedia e-maili või mobiilrakendusel)

**Taolise kättesaadavuse ning selle lühike ja kasutajasõbralik eestamine**

- Uuendada linna **kodulehte**
- Lisada linna kommunikatsiooni- ja turundus**strateegia**, mis sisaldaks ka sotsiaalmeedia kasutamise reeglite sisse kantud kasutuseeskirja - "Täna, Instagrami"
- Lisada üks mobiilne infokanal **mobiilirakendus**, mis oleks kergesti kasutatav
- Käivitada korraldama volikogu ja komisjoni avalikest tegevustest üldkandide veebi vahendusel

**Digiteenuste edendamine**

- Käivitada korraldama **koostööprogramme** digiteenuste jaoks - nt "Lapsi õpetada värvanemast" jmt
- Kui võimalik kasutada sisse kasutamist (näiteks mobiilrakendus), mis lisaks sellele peaks sisaldama abimaterjaleid ja lühike videoreguleeritud

**Noorte kaasamine kogukonnalt**

- Töötada välja **koostööühendused** linnavalitsuse ja noortega seotud vahel, et need peaksid olema kiire ja ei laguneks lihtsasti vahetumisel
- Lisada linna kodulehele noorte suunatud **ühine värilise ala**, mis sisaldab neile mõeldud infot
- Käivitada kodulehe noorte alahele ära noorte kaasamiseks võimalused

**Häireteavitusüsteemide rahastamine**

- Lisada volikogu komisjonile MTÜ-de rahastustelluste hindamine reeglite ja **telemasta tabel** (näiteks kultuurikomissiooni tabeli alusel). Täiendada taastusvoime mõju hindamisega
- Ennetada teatavates avalike teenuste jaotamises, projektidevahelise ja tegevuste vahelise suuna sisse toomist MTÜ-de **võimekuse** osutamise (nt avalike teenuste pakumise)
- Lisada organisatsioonidega suhtlemiseks registreeritud koostöö vormid (sarnaselt vms)

**Korruptsioonivastase võitluse**

- Hangete hindamisel töötada välja **kuulutatavate** tingimuste hindamise **metoodika**
- Lisada linna sisetoolile ja korruptsiooni ennetamise süsteem
- Avaldada linna kodulehel sisetooli tulemused
- Korraldada linnavalitsuse, volikogu liikmete ja ametnike jaoks **korruptsioonivastaseid koolitusi**

The city of Rakvere wanted to develop **open and inclusive governance** (which means exercising power honestly, transparently and in dialogue with citizens) and thereby ensure better quality of management decisions. We helped to map the internal processes of the city government in terms of involvement, and we also researched the same topics through a public survey and focus group interviews. We compiled the information into an analytical report and synthesized proposals in **7 thematic areas** that could be used to achieve more inclusive governance in the city - for example, improving the availability of information on the website, more public discussions, surveys, etc. for larger projects.

Involvement in the local government is certainly not an issue that could be solved or implemented with one study or report. Nevertheless, the study and the consolidated proposals have provided a good basis for the **next steps**.

# Valga Culture and Hobby Center development plan



**MISSIOON:**

Valga Kultuuri- ja Huvialakeskus on vallaülene kogukonna kultuuri- ning sotsiaalelu keskus.

**SELETUS:**

Selle jaoks, et Valga oleks täis õnnelikke, kultuuriteadlikke ja täisväärtuslikult elavaid inimesi, näeme Valga Kultuuri- ja Huvialakeskuse teesajal Valga KHK rolli kui kesksel palka, kus igas vanuses inimesed saavad osaleda erinevatel kultuuritüüpidel või võtta aktiivset osa paljudest erinevatest tegevustest.

Pakume kvaliteetset ja mitmekülgset kultuuri ning huviharidust ja oleme Valga valla peamine kultuurisündmuste kuraator. Me oleme kultuurikeskus nii noortele kui täiskasvanutele ja meist sirgub kultuuriteadlik järeikas.

**MEIE TEGEVUSMUDEL**  
 ehk kuidas me laias plaanis loome

Me loome, korraldame, vahendame **kultuuri** ja harime kultuuriteadlikku järeelkasvu.

<p><b>Loome:</b> Kultuurialgatused, traditsioonid, teatrid</p>	<p><b>Harime:</b> Huviringid, töetoad</p>
<p><b>Korraldame:</b> Sündmused, kontserdid, näitused</p>	<p><b>Vahendame:</b> Etendused, filmid, näitused</p>

The Valga Culture and Hobby Center wanted to create a **development plan** for the period 2021-2025, which would include the center but also look further - into the cultural development and future of Valga municipality. We designed the development plan process in such a way that we took turns meeting with the steering group and interacting with other stakeholders. We mapped the main development **needs and opportunities** in the center, and researched what developments they would like to see in the next period from employees, visitors, parents of hobby groups and various cooperation partners across the municipality.

The steering group thought that the plan was **realistic and quite ambitious** at the same time. Although the surrounding environment and conditions change frequently, most of the chosen development directions are important for the development of the municipality and the Cultural Center in any case.

In addition, some of the most interesting projects we carried out:

- **Development of a system of victim support volunteers** with the Social Insurance Board, where we helped the victim support department think about how people can be involved in volunteering in their work. We drew parallels both with the building of our volunteer system (DD Academy) and with the systems of auxiliary police officers and others.
- Carrying out the process of involving different groups in the field of **Pärnu Education and Youth Strategy 2035 with the Pärnu City Government**, where during the spring of 2020 we formed 9 working groups with about 100 people and mapped their ideas, wishes and needs. The process took place with the help of digital workshops and tools, and finally we created a unified overview of it, which the Pärnu City Government could use in developing the education and youth strategy 2035.
- **Preparation of the strategy of MTÜ Estwatch** for monitoring the sustainable operation of financial institutions. We helped them think about what the model of Estwatch's impact should be, as well as the future operating model of the organisation. Along with this, the main points of development and focus..
- The development process of the **organizational structure and operating model of the Estonian Dance Agency**. The Estonian Dance Agency is one of the largest private initiative foundations in Estonia, which has grown large and versatile over the years. We helped the management to disassemble the organization and reassemble it in a logical way.

These are just a few examples of DD StratLab projects. In addition, we prepared a number of development plans and strategies, conducted strategy days and trainings, etc. Our clients include schools, hobby schools, sectoral representative organizations, associations, advocacy organizations and others.

In 2021, we plan to deepen our activities in the field of education also in the field of higher education and science, and in the development of democracy.

## Other societal activities

In addition to its core activities, **DD participates** in many Estonian NGO umbrella organizations, networks and informal movements. Through them, DD actively participates in understanding and finding solutions to wider societal problems (both at the national and local level).

The CEO of DD is elected by the members of the **Network of Non-Profit Organizations** to the Council of the Network for the third term (3 years), where he contributes to understanding the challenges of Estonian civil society and non-governmental organizations and finding solutions.

**In the BE MORE network** Toomas Tuul represents the DD Academy, who participates in the network's roundtables and contributes to the development of the wider Tartu active student ecosystem through the network's activities. DD board members Reelika Alunurm and Martin A. Noorkõiv are also members of the council of the Student Foundation, which manages BE MORE.

Several DD staff and volunteers also were moderators and speakers at the **Opinion Festival** and **other events**. For example, we organized a discussion on state strategy creation in the area of the Opinion Festival Estonia 2035 and spoke on the topics of Just Transition in the Estonian Green Movement's web panel.

DD is also a member of the Social Enterprise Network, the Development Cooperation Roundtable, the Co-Creation Club and the Civic Education Coalition. Among other things, **DD people** are also active donors, volunteers and other contributors to many other NGOs and other community activities. The DD community provides support for such activities, a place to find like-minded people, and a place to work through the **DD HUB** and the **DD office**.



# Organisation

What has changed with the  
DD internal operations.

**DD**

## Leadership

In 2020, the management of DD changed quite a lot. **Vilve Pukson** and **Uta Kührt** resigned from the board due to the termination of the guest apartments. We are very grateful to them for their long-term contribution and the smooth transfer!

Martin A. Noorkõiv (CEO), Heiki Tamm (Administrative Manager), Reelika Alunurm (Head of DD StratLab) and Toomas Tuul (Head of DD Academy) will continue on the **DD Board**. The extended composition of the Management Board also includes Meri Külm (HR Manager), Kaisa Jõgeva (DD Academy Development Manager) and Kärt Lehis (DD Academy Expansion Manager).

Piret Talur, a representative of the City of Tartu, and Verni Loodma, an entrepreneur, finished as members of the **DD Council**. We are very grateful also for their contribution!

## Personal

2020 was also a time of big changes for DD staff. At the beginning of the year, we had a total of 15 **employees**, 7 of whom were more or less involved in the activities of guest apartments. We were forced to lay off 5 of these employees during the year. Needless to say, we are also grateful to all our employees who contributed to our activities for years. At the same time, the number of DD StratLab employees remained stable at 7, but their full-time equivalent capacity was constantly growing. By the end of the year, therefore, DD had **10 employees**.

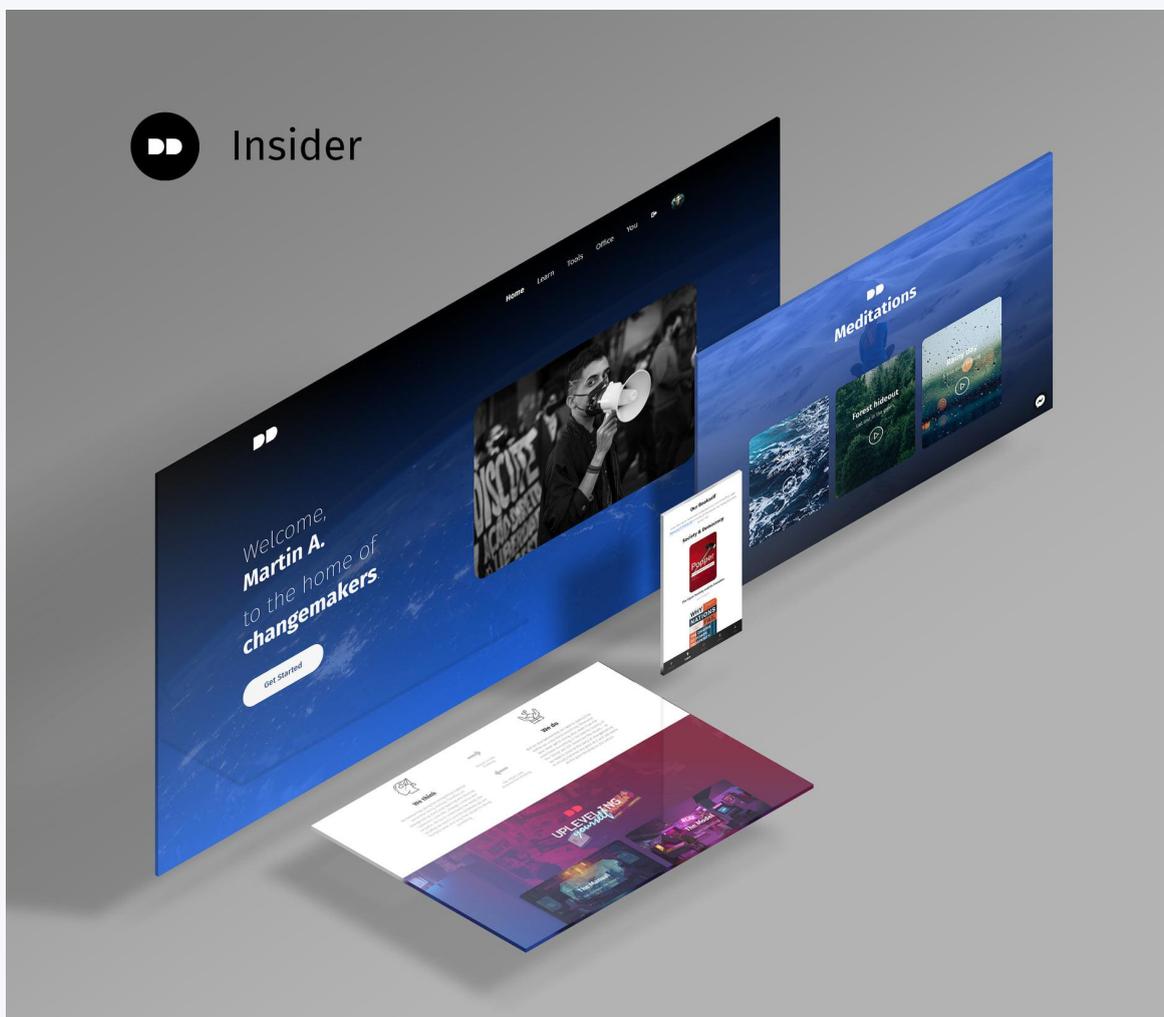
At the same time, the number of **volunteers** increased from 25 to 33. Mainly due to the fact that we increased the activities of DD's headquarter (staff, communication, etc.). All DD staff and volunteers can be found here: [domusdorpatensis.org/our-people/](https://domusdorpatensis.org/our-people/)

In terms of personnel management, the **HR team** started in 2020, which coordinates the DD internal coaching system (DD Upleveling), organizes internal events, trainings, recruitment processes and much more.

# Communications

In 2020, previously only the **communication team** of the DD Academy became the central communications team organizing DD brands and communication. During the year, all DD brands were visually harmonized on our websites ([DD](#), [DDA](#), [DDS](#)), social media channels ([DD FB](#), [DD Insta](#), [DD LinkedIn](#), [DDA FB](#), [DDA Insta](#), [DDS FB](#)) and in DD internal channels (FB group, intranet). By the end of 2020, DD social media channels have more than 9,500 followers.

An **intranet** for DD staff and volunteers has also been launched, integrated with the new Google Workspace (Gmail, Drive, Calendar and other business client versions) solutions:



## Finances

Due to the resignation of a member of the board dealing with financial management and accounting, a number of changes in financial management also took place in 2020.

Accounting services are now provided by Tähe accounting. In connection with this, the organizational aspects of internal accounting were redesigned - digital document management, cost reporting system, invoicing and much more.

The financial management project was successfully funded by the Estonian Civil Society Fund. This project involves the creation of DD's financial management principles and changes to DD's internal organization (budgeting process, investment plan, etc.) with the help of Kristina Mänd.



# Economic activity

What changes have occurred  
with our finances.

DD

# Economic activity

DD's revenue in 2020 was **€207,125**, which was 12% lower compared to 2019, expenses were **€192,160**, which in turn was 11.3% lower. This change is almost entirely due to the effects of the pandemic, which has resulted in lower income from the DD house throughout the year (€ 113,899, which is 39% lower compared to 2019), but the labor costs related to the house decreased more slowly. Therefore, the accommodation activities of our guest apartments and the rental of seminar rooms were permanently ended in September.

However, in 2020, the activities of **DD StratLab** reached a level that is approaching the volume of the guest apartments - 68,705 € (which is 51.2% higher compared to 2019). This is a very good sign for DD, as this activity has a much higher growth potential than spatially limited apartments, and the vast majority of related employees are at the same time essentially involved in DD's societal activities.

The total **income from business activities** in 2020 was €183,933, which was 16.9% lower than in the previous year. Revenues were distributed as follows:

Business income	2020	2019
<b>DD StratLab</b>	<b>68 705€</b>	33 559€
<b>Commercial premises</b>	<b>58 109€</b>	67 466€
<b>Guest apartments (8 months)</b>	<b>39 380€</b>	111 284€
<b>Rental apartments (4 months)</b>	<b>14 190€</b>	-
<b>Seminar rooms</b>	<b>2 220€</b>	6 861€
<b>Other business incomes</b>	<b>1 329€</b>	2 118 €
<b>SUM</b>	<b>183 933€</b>	221 288€

In January and February 2020, the total turnover of the house decreased by 11% compared to the same months of the previous year. The decline in March was already almost 40%. Following the establishment of the **state of emergency**, reservations for

both accommodation and seminar rooms began to be canceled. In April, rental income from commercial premises, which had remained stable until then, also started to decrease, as tenants began to temporarily suspend their operations (beauty salon Imago, eyewear store Raeoptika) and finally closed their doors permanently (restaurant Umbroht). **Difficult conditions** with guest apartments and seminar rooms persisted until the closure on September 1, and with commercial premises throughout the year.

The **tenants of commercial premises** thus changed somewhat compared to 2019: Pereoptika OÜ now operates in the same premises instead of Raeoptika OÜ, Pepe's now operates instead of restaurant Umbroht, beauty salon Imago (Salong OÜ), design bureau Weidenberg Projekt OÜ and web development company Voog (Edicy OÜ) continued. Almost all of DD HUB's spaces were rented out, but for most of the year, using the office was not very easy due to the pandemic. Our tenants in 2020 were the University Student Foundation, AEGEE Tartu, Teach for All and Deutsch-Baltisches Jugendwerk.

The **long-term rented apartments**, which were launched as a new activity, were filled quite successfully as by the end of the year, all 9 apartments had been rented out. The new activities were also associated with a number of new challenges - internet repairs, outsourcing of cleaning and administration services, heating system breakdowns, resolving tenant concerns and much more.

DD **other incomes** were following:

Grants and donations	2020	2019
<b>Project grants</b>	<b>14 087€</b>	3 280€
<b>Operating grants</b>	<b>4 980€</b>	4 500€
<b>Donations</b>	<b>4 089€</b>	6 214€
<b>SUM</b>	<b>23 152€</b>	13 994€

There were three **government-funded projects** in 2020: the City of Tartu's operating grant for the DD Academy program, the DD Academy expansion project funded by the Active Citizen Fund, and the DD financial management development project funded by the Civil

Society Fund. The related revenues in 2020 totaled €19,067 (an increase of 36% compared to 2019).

Of the other revenues, more than €3,900 in **private donations** are worth mentioning due to the difficult situation of DD in the spring. We are extremely grateful to everyone who supported us this year! The 2019 donations line also erroneously includes one of DD StratLab's works; in the 2020 lines, we have placed it in the right place (under business income).

The distribution of **DD expenses** did not change much in 2020, because in 8 months we worked with the same number of employees as in 2019. The 2021 report will show greater changes compared to the previous cost structure.

Costs	2020	2019
<b>Labor costs</b>	<b>112 359€</b>	116 961€
Building-related	56 458€*	-**
DD StratLab	31 274€	-**
DD Academy	5 206€	-**
The board	23 230€***	39 715€
<b>Operating costs</b>	<b>68 504€</b>	89 436€
Building-related	42 529€	-**
DD StratLab	21 437€	-**
DD Academy	4 394€	-**
<b>Other costs (incl the loan)</b>	<b>11 297€</b>	10 296 €
<b>SUM</b>	<b>192 160€</b>	216 693€

\* Mainly labor costs for guest apartments-seminar rooms, including redundancy costs.

\*\* In 2019 and earlier, separate costs were not calculated in these categories.

\*\*\* This amount is also largely divided between the previous three categories.



# 2020

financial report

DD

# Financial report

## 1. Statement of financial position

	2020	2019	Note
Assets			
Current assets			
Cash and cash equivalents	66 401	37 193	2
Receivables and prepayments	14 109	8 093	3
<b>Total current assets</b>	<b>80 510</b>	<b>45 286</b>	
Non-current assets			
Financial investments	5 382	5 349	5
Investment property	477 060	482 322	6
Property, plant and equipment	406 548	410 680	7
<b>Total non-current assets</b>	<b>888 990</b>	<b>898 351</b>	
<b>Total assets</b>	<b>969 500</b>	<b>943 637</b>	
Liabilities and net assets			
Liabilities			
Current liabilities			
Loan liabilities	11 331	5 404	8
Payables and prepayments	33 477	15 108	9
<b>Total current liabilities</b>	<b>44 808</b>	<b>20 512</b>	
Non-current liabilities			
Loan liabilities	67 667	78 998	
<b>Total non-current liabilities</b>	<b>67 667</b>	<b>78 998</b>	
<b>Total liabilities</b>	<b>112 475</b>	<b>99 510</b>	
Net assets			
Foundation/Issued capital	199 404	199 404	
Accumulated surpluses (deficits)	644 723	628 259	
Surplus (deficit) for the period	12 898	16 464	
<b>Total net assets</b>	<b>857 025</b>	<b>844 127</b>	
<b>Total liabilities and net assets</b>	<b>969 500</b>	<b>943 637</b>	

## 2. Statement of revenues and expenses

	2020	2019	Note
Revenue			
Grants and donations	24 552	13 994	11
Business income	182 533	221 288	12
Other incomes	40	0	
<b>Total revenue</b>	<b>207 125</b>	<b>235 282</b>	
Expenses			
Direct cost of projects	-4 539	-3 280	13
Grants and donations	0	-900	
Other operating expense	-63 967	-86 156	14
Employee expense	-112 359	-116 961	15
Depreciation and impairment loss	-9 394	-9 396	6;7
Other costs	-1 902	0	
<b>Total expenses</b>	<b>-192 161</b>	<b>-216 693</b>	
<b>Surplus (deficit) from operating activities</b>	<b>14 964</b>	<b>18 589</b>	
Gain (loss) from financial investments	33	150	5
Interest expenses	-2 101	-2 101	
Other financial income and expense	2	3	
<b>Net surplus (deficit) for the period</b>	<b>12 898</b>	<b>16 464</b>	

### 3. Statement of cash flows

	2020	2019	Note
Cash flows from operating activities			
Surplus (deficit)	14 964	18 589	
Surplus (deficit)			
Depreciation and impairment loss	9 394	9 396	6;7
<b>Total adjustments</b>	<b>9 394</b>	<b>9 396</b>	
Adjustments for operating receivables and prepayments	-6 016	-295	3
Adjustments for operating liabilities and prepayments	18 369	-1 299	9
Interest received	2	3	
<b>Total cash flows from operating activities</b>	<b>36 713</b>	<b>26 394</b>	
Cash flows from financing activities			
Repayments of loans received	-5 404	-10 090	
Interest paid	-2 101	-2 278	
<b>Total cash flows from financing activities</b>	<b>-7 505</b>	<b>-12 368</b>	
<b>Total cash flows</b>	<b>29 208</b>	<b>14 026</b>	
Cash and cash equivalents at beginning of period	37 193	23 167	2
<b>Cash and cash equivalents at beginning of period</b>	<b>29 208</b>	<b>14 026</b>	
Cash and cash equivalents at beginning of period	66 401	37 193	2

#### 4. Statement of changes in net assets

	Accumulated surpluses deficits from previous period	Accumulated surpluses deficits from previous period	Total net assets
<b>31.12.2018</b>	<b>199 404</b>	<b>628 259</b>	<b>827 663</b>
Net surplus (deficit) for the period	0	16 464	16 464
<b>31.12.2019</b>	<b>199 404</b>	<b>644 723</b>	<b>844 127</b>
Net surplus (deficit) for the period	0	12 898	12 898
<b>31.12.2020</b>	<b>199 404</b>	<b>657 621</b>	<b>857 025</b>

## **Note 1. Accounting policies**

### **General information**

The financial statements of Domus Dorpatensis Foundation for 2020 have been prepared in accordance with the Estonian Financial Reporting Standard (EFS). The basic requirements of EFS are established in the Accounting Act of the Republic of Estonia, which is supplemented by the Accounting Standards Board given instructions.

In preparing the income statement, Domus Dorpatensis Foundation uses the information provided in the Guidelines No. 14 of the Accounting Standards Board of the Republic of Estonia scheme. The financial statements are prepared on the basis of the financial year recorded in the accounting registers of Domus Dorpatensis Foundation economic transactions.

The functional and presentation currency of SA Domus Dorpatensis is the euro.

### **Money**

Current account balances are recorded as cash and its approximation.

### **Shares in subsidiaries and associates**

A subsidiary is a company over which the parent company has control. A subsidiary is controlled by the parent if the parent owns directly or indirectly more than 50% of the voting power of a subsidiary, or is otherwise able to control a subsidiary; operational and financial policies.

Investments in subsidiaries are accounted for in the balance sheet of SA Domus Dorpatensis using the equity method (RTJ 11 § 61 p). Under this method, the investment is initially recognized at cost and adjusted in subsequent periods by the investor changes in the equity of the investee.

### **Requirements and advance payments**

Trade receivables include short-term receivables arising in the ordinary course of business. Trade receivables as well all other receivables are carried at amortized cost (i.e. cost less receivable) allowance for impairment and principal repayments) or cost.

### **Real estate investments**

Investment property includes real estate objects that the foundation holds for the purpose of earning rental income and which are not used in their own economic activities. Investment property is stated at cost, which includes all acquisitions related transaction fees. Further, investment property is recognized in the residual value similarly to property, plant and equipment.

## **Tangible and intangible fixed assets**

Tangible fixed assets are assets used in the foundation's own economic activities with a useful life of more than one year and a cost of from 1000 euros. Assets with a useful life of more than 1 year but with an acquisition cost of less than EUR 1,000 are recognized until use as low-value inventory (inventories) and expensed at the time of commissioning. Expenditure on low-value inventory off-balance sheet records have been kept.

Current maintenance and repair costs are recognized in the income statement. Tangible fixed assets are recorded in the balance sheet at their residual value. Land is not depreciated. Assets are depreciated from the month of commissioning.

### **The minimum threshold for the registration of fixed assets is 1000 euros**

## **Financial liabilities**

A financial liability is a contractual obligation to pay cash or another financial asset to another party (e.g. a liability to suppliers, loans received, etc.).

All financial liabilities (trade payables, borrowings, accrued liabilities and other current and non-current liabilities) are initially recognized at cost, which includes all costs directly attributable to the acquisition. Further recognition is in progress-adjusted cost method.

The adjusted cost of current financial liabilities is generally equal to their nominal value, therefore short-term financial liabilities are recognized in the balance sheet at the amount due.

## **Donations and grants**

Grants received are recognized as income in proportion to the elapsed time during which the related grants were fulfilled. The estimated income from government grants for the next period has been allocated to the current liability item in the balance sheet when compiling the balance sheet "Government Grants".

## **Revenues**

Revenues from the sale of goods and services is recognized when all significant risks and rewards of ownership have been transferred to the buyer. The cost of the transaction can be measured reliably, it is probable that an outflow of resources will be required to settle the obligation.

## Note 2. Cash and cash equivalents

	2020	2019
Cash register	0	1 369
Bank accounts	66 401	35 824
<b>Total cash and cash equivalents</b>	<b>66 401</b>	<b>37 193</b>

## Note 3. Receivables and prepayments

	31.12.2020	Within 12 months	Note
Accounts receivable	10 811	10 811	
Accounts receivables	10 811	10 811	
Tax prepayments and receivables	3 298	3 298	4
<b>Tax prepayments and receivables</b>	<b>14 109</b>	<b>14 109</b>	

	31.12.2019	Within 12 months	Note
Accounts receivable	7 593	7 593	
Accounts receivables	7 593	7 593	
Tax prepayments and receivables	500	500	4
<b>Tax prepayments and receivables</b>	<b>8 093</b>	<b>8 093</b>	

## Note 4. Tax prepayments and liabilities

	31.12.2020		31.12.2019	
	Tax prepayments	Tax liabilities	Tax prepayments	Tax liabilities
Value added tax	0	1 900	0	1 497
Personal income tax	0	951	0	860
Social tax	0	1 627	0	2 430
Contributions to pension	0	97	0	123
Unemployment insurance tax	0	118	0	162
Prepayment account balance	3 298		500	
<b>Total tax prepayments and liabilities</b>	<b>3 298</b>	<b>4 693</b>	<b>500</b>	<b>5 072</b>

## Note 5. Shares of subsidiaries

Shares of subsidiaries, general information				
Subsidiary's registry code	Name of subsidiary	Country of incorporation	Principal activity	Ownership interest (%)
10694601	RR Kinnisvaraarenduse OÜ	Estonia	68201	100

Shares of subsidiaries, detailed information:			
Name of subsidiary	31.12.2019	Profit (loss) by equity method	31.12.2020
RR Kinnisvaraarenduse OÜ	5 349	33	5 382
<b>Total shares of subsidiaries, at end of previous period</b>	<b>5 199</b>	<b>33</b>	<b>5 382</b>

## Note 6. Investment property

	Buildings	Total
<b>31.12.2018</b>		
Carried at cost	526 223	526 223
Accumulated depreciation	-38 639	-38 639
<b>Residual cost</b>	<b>487 584</b>	<b>487 584</b>
Depreciation	-5 262	-5 262
<b>31.12.2019</b>		
Carried at cost	526 223	526 223
Accumulated depreciation	-43 901	-43 901
<b>Residual cost</b>	<b>482 322</b>	<b>482 322</b>
Depreciation	-5 262	-5 262
<b>31.12.2020</b>		
Carried at cost	526 223	526 223
Accumulated depreciation	-49 163	-49 163
<b>Residual cost</b>	<b>477 060</b>	<b>477 060</b>

	2020	2019
Lease income earned on investment property	72 299	55 758
Direct administrative expenses on investment property	12 740	3 167

## Note 7. Property, plant and equipment

	Land	Buildings	Other	Total
<b>31.12.2018</b>				
Carried at cost	32 844	413 266	30 213	476 323
Accumulated depreciation	0	-31 296	-30 213	-61 509
<b>Residual cost</b>	32 844	381 970	0	414 814
Depreciation	0	-4 134	0	-4 134
<b>31.12.2019</b>				
Carried at cost	32 844	413 266	30 213	476 323
Accumulated depreciation	0	-35 430	-30 213	-43 901
<b>Residual cost</b>	32 844	377 836	0	410 680
Depreciation	0	-4 132	0	-4 132
<b>31.12.2020</b>				
Carried at cost	32 844	413 266	30 213	476 323
Accumulated depreciation	0	-39 562	-30 213	-69 775
<b>Residual cost</b>	32 844	373 704	0	406 548

## Note 8. Loan commitments

	31.12. 2020	Remaining maturity			Interest rate	Currency	Due date
		1	1 - 5	+5			
Non-current loans							
Bank loan	78 998	11 331	66 580	1 087	2,5% + EURIBOR	EUR	21.06.2 027
<b>Non-current loans total</b>	78 998	11 331	66 580	1 087			
<b>Loan commitments total</b>	78 998	11 331	66 580	1 087			
Non-current loans							
Bank loan	84 402	5 404	47 077	31 921	2,5% + EURIBOR	EUR	21.06.2 027
<b>Non-current loans total</b>	84 402	5 404	47 077	31 921			
<b>Loan commitments total</b>	84 402	5 404	47 077	31 921			

Carrying amount of collateral assets	31.12.2020	31.12.2019
Land	32 844	32 844
Buildings	850 764	860 158
<b>Total</b>	<b>883 608</b>	<b>893 002</b>

## Note 9. Payables and prepayments

	31.12.2020	Within 12 months	Note
Trade payables	5 803	5 803	
Employee payables	260	260	
Tax payables	4 693	4 693	4
Prepayments received	6 233	6 233	
Other received prepayments	6 233	6 233	

Government grant obligation	16 488	16 488
<b>Total payables and prepayments</b>	<b>33 477</b>	<b>33 477</b>

	31.12.2019	Within 12 months	Note
Trade payables	5 398	5 398	
Employee payables	4 563	4 563	
Tax payables	5 072	5 072	4
Prepayments received	75	75	
Other received prepayments	75	75	
<b>Total payables and prepayments</b>	<b>15 108</b>	<b>15 108</b>	

## Note 10. Grants with special terms

	31.12.2018 Liabilities	Received	Recognized in statement of revenues and expenses	31.12.2019 Liabilities
City of Tartu	0	4 500	-4 500	0
CSM	0	400	-400	0
SPS	0	2 880	-2 880	0
<b>For operating expenses</b>	0	7 780	-7 780	0
<b>Total grants</b>	0	7 780	-7 780	0

	31.12.2019 Liabilities	Received	Recognized in statement of revenues and expenses	31.12.2020 Liabilities
Tartu 2024		1 950	0	1 950
KÜSK AH20		9 872	0	9 872
ACF		10 706	-6 040	4 666
City of Tartu		4 980	-4 980	0
Unemployment fund		8 047	-8 047	0
<b>For operating expenses</b>		35 555	-19 067	16 488

<b>Total grants</b>	<b>35 555</b>	<b>-19 067</b>	<b>16 488</b>
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## Note 11. Grants and donations

	2020	2019	Note
Grants and donations related to income	19 067	7 780	10
Grants and donations not intended for specific intention	5 485	6 214	
<b>Total grants and donations</b>	<b>24 552</b>	<b>13 994</b>	
Provision from state budget	8 047	0	
Provision from local government	4 980	4 500	
<b>Monetary and non-monetary grants and donations</b>			
Monetary grant	24 552	13 994	
<b>Total grants and donations</b>	<b>24 552</b>	<b>13 994</b>	

## Note 12. Business income

	2020	2019
Guest apartments	39 380	111 284
Business premises	72 299	67 466
Seminar rooms	2 220	6 861
Services	1 329	2 118
DD StratLab	67 305	33 559
<b>Total business income</b>	<b>182 533</b>	<b>221 288</b>

## Note 13. Direct expenses of projects financed by grants and donations

	2020	2019
Energy	-245	0
Electricity	-245	0
Transport expenses	-34	-3 280
Office expenses	-1 449	0
Training expenses	-1 069	0
Food expenses	-364	0
Advertising expenses	-587	0
Accommodation expenses	-410	0
Other expenses	-381	0
<b>Total direct expenses of projects financed by grants and donations</b>	<b>-4 539</b>	<b>-3 280</b>

## Note 14. Miscellaneous operating expenses

	2020	2019
Leases	-106	-815
Energy	-12 264	-10 400
Electricity	-4 553	-3 213
Heat energy	-7 711	-7 187
Water supply services	-1 221	-1 002
Miscellaneous office expenses	-4 340	-4 920
Training expenses	0	-740
State and local taxes	-1 291	-958
Guest apartment expenses	-8 192	-26 418
Repair and maintenance expenses	-12 740	-7 544
Service expenses	-1 280	0

Event organizing expenses	-17 670	-11 542
Other building expenses	-971	-7 151
Communications expenses	-1 952	-1 521
Advertising expenses	-1 940	-1 128
Other expenses	0	-12 017
<b>Total miscellaneous operating expenses</b>	<b>-63 967</b>	<b>-86 156</b>

## Note 15. Labor expenses

	2020	2019
Wage and salary expenses	-86 790	-87 346
Social security taxes	-29 382	-29 615
Vacation reserve	3 813	0
<b>Total labor expenses</b>	<b>-112 359</b>	<b>-116 961</b>
Thereof disclosed as direct expenses of projects financed by grants and donations	-6 702	-4 500
Average number of employees in full time equivalent units	7	7

## Note 16. Related parties

Number of members by the end of economic year	2020	2019
Number of private person members	9	15
Number of juridical person members	1	1

Related party balances according to groups	2020 Liabilities	2019 Liabilities
Subsidiary	0	341

Purchases and sales of goods and services	2020	2019
Subsidiary	2 272	3 408

Remuneration and other significant benefits calculated for members of management and highest supervisory body	2020	2019
Remuneration	23 230	39 715

## Note 16. Events after the reporting date

The outbreak of the coronavirus COVID-19 virus in early 2020 has now spread worldwide, causing disruption to business and economic activities. An outbreak of coronavirus is considered a non-corrective event after the reporting date. Due to the uncertain and rapidly changing situation, the Management Board does not consider it possible to provide a quantitative assessment of the potential impact of the outbreak on the company's financial performance in the next period.



**Domus Dorpatensis**  
Foundation for Science  
and Liberal Arts